

**TOWN OF SCHUYLER FALLS**  
**TOWN BOARD**  
**REGULAR MEETING MAY 27, 2025**

Supervisor Smith called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

| Member          | Present | Absent |
|-----------------|---------|--------|
| Jason Bruno     | X       |        |
| Martin Perrotte | X       |        |
| Vernon Bruno    | X       |        |
| Timmy Aubin     | X       |        |
| Vic McCasland   | X       |        |
| Kelsi Russell   | X       |        |
| Mike Snider     | X       |        |
| Nick Bracy      | X       |        |

**PUBLIC RECOGNITION:** Ryan Smith, Ed Agnew, Darren Seymour, Jason Rock, Peggy Garner, Ron Cook Jr., Barb Benkwitt, Robert Guynup, Reg Facticeau, Sam Campbell.

All Board Members were provided with a copy of the Minutes of the Regular Meeting Town Board Regular Meeting April 15, 2025

Mr. Aubin made a motion to approve and accept the Minutes as presented; Seconded by Mr. Vernon Bruno  
AYES: Mr. Perrotte, Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

**ADDRESSES:**

**COMMUNICATIONS:**

Morrisonville EMS reported 32 calls in April and 118 runs to date.

AYES: Mr. Perrotte, Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

**MONTHLY REPORTS**

Town Clerk, Supervisor, Codes Enforcement, Woods Mills Water, Morrisonville Water, Macey Lane, Historian, Recreation, Dog Control

Mr. Vernon Bruno made a motion to approve and accept the reports as presented; Seconded by Mr. Aubin

AYES: Mr. Perrotte, Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

**RECEIPTS**

Tax Collector/\$

Town Clerk/\$2,556.60

Macey Lane Water\$204.09

Morrisonville Water/\$2,383.10

Woods Mills Water/\$472.97

Judge VanNortwick/\$4,354.00

Judge Smith/\$386.00

Mr. Vernon Bruno made a motion to approve and accept the receipts as presented; Seconded by Mr. Aubin

AYES: Mr. Perrotte Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

**PLANNING BOARD/** Mr. Perrotte made a motion to accept the minutes of the Planning Board dated May 6, 2025; seconded by Mr. Aubin.

**ZONING BOARD/** No minutes submitted

**DEPARTMENT REPORTS**

**COUNCILMAN/** The councilman and Supervisor Smith wished Mr. Snider congratulations on his retirement.

**HIGHWAY/** Mr. Snider expressed his thanks for the get together to celebrate his retirement. Mr. Snider expressed that the department has been doing ditching and sweeping and trying to keep everyone satisfied. Mr. Snider expressed he wishes the best for the future of the department. Mr. Vernon Bruno inquired about a pot hole on Emery Street. Discussion took place on the matter. The status of the tractor was discussed. Mr. Vernon Bruno discussed regarding the small dump truck.

**WATER/** Kubricky and Sons is still working on the water project. Supervisor Smith provided a brief update.

**SAFETY/CODES/**Mr. Guynup expressed that he has been quite busy. He has been fielding complaints and acting on them, trying to keep up as best he can. He expressed that it is a very positive move that the town made adopting the solar energy law, as the town will see several projects soon. Mr. Guynup expressed that he would like to see the codes complaint form used, as it will allow him to better field complaints. Mr. Jason Bruno inquired about the Birchwood Drive property. Mr. Guynup expressed that there is a court date of June 18, 2025. Discussion took place on the matter.

**TOWN CLERK/**The Town Clerk's office will soon be able to offer hunting/fishing licenses to residents.

**ASESSOR/** The assessor's office has been busy. The Board of Assessment Review is currently holding grievance night.

**PLANNING BOARD/** The Planning Board will have a meeting the first week of June.

**DOG CONTROL/**Supervisor Smith and Dog Control Officer Christon reported there were a few dogs that had to be returned to the SPCA. Otherwise, it has been quiet.

ATTORNEY/ Nothing to report.

SUPERVISOR/  
HISTORIAN/ Ms. Benkwitt expressed she had handouts from the Adirondack Coast if anyone was interested. Museum Days will occur on June 14, 2025. The town of Schuyler Falls is now on the Adirondack Coast map with its own color. Mr. Vernon Bruno expressed concern regarding the Schuyler Falls Cemetery. Discussion took place on the matter.

RECREATION/ Recreation Department is not in attendance due to a scheduled game. Supervisor Smith reported that the recreation department has been busy with sports signups.

UNFINISHED BUSINESS/ None

NEW BUSINESS/ None

RESOLUTIONS

RESOLUTION 25-60  
**RESOLVED**, that the Town Board of the Town of Schuyler Falls acknowledges and accepts the resignation of Mike Snider effective 05-29-2025.

| ROLL CALL       | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Martin Perrotte | X   |     |         |        |
| Vernon Bruno    | X   |     |         |        |
| Timmy Aubin     | X   |     |         |        |
| Jason Bruno     | X   |     |         |        |
| Mindy Smith     | X   |     |         |        |

**MOTION:** Mr. Vernon Bruno  
**SECONDED BY:** Mr. Jason Bruno  
**DISCUSSION:** The board expressed well wishes to Mr. Snider on his retirement.

|         |   |
|---------|---|
| CARRIED | X |
| TABLED  |   |

RESOLUTION 25-61  
WHEREAS, all municipalities, including the Town of Schuyler Falls, have the power and authority to contract for the purpose of renting, leasing, exchanging, borrowing, or maintaining of machinery and equipment, with or without operators, with other municipalities; and  
WHEREAS, all municipalities, including the Town of Schuyler Falls, have the power and authority to borrow or lend materials and supplies to other municipalities; and  
WHEREAS, it is hereby determined that the Town of Schuyler Falls and other municipalities often have machinery and equipment which is not used during certain periods; and  
WHEREAS, it is determined that the Town of Schuyler Falls and other municipalities often have materials and supplies on hand which are not immediately needed; and  
WEHEREAS, it is hereby determined that by renting, borrowing, exchanging, leasing, or maintaining highway machinery and equipment and by borrowing or lending of materials and supplies the Town of Schuyler Falls and other municipalities may avoid the necessity of purchasing certain needed highway machinery and equipment and the purchasing of or storing a large inventory of certain extra materials and supplies, thereby saving the taxpayers money; and  
WHEREAS, it is incumbent upon each municipality to design a simple method whereby materials and supplies, equipment, and machinery, including the operators thereof, may be obtained or maintained with a minimum of paperwork and inconvenience and with a swift process; and  
WHEREAS, it is the intent of the Town of Schuyler Falls Town Board to give the Highway Superintendent the authority to enter into renting, exchanging, borrowing, lending, or maintaining arrangements with the persons serving in similar capacities in other municipalities without the necessity of obtaining approval of the Town Board prior to the making of each individual arrangement, and  
WHEREAS, a standard contract has been prepared which is expected to be adopted and placed into effect in other municipalities, and will grant the person holding the position comparable to that of the Highway Superintendent, authority to make similar arrangements; and  
WHEREAS, it is hereby determined that it will be in the best interest of the Town of Schuyler Falls to be a party to such shared services arrangements.  
**NOW THEREFORE BE IT RESOLVED**, that the chief executive officer of the Town of Schuyler Falls is hereby authorized to sign on behalf of the Town of Schuyler Falls, a shared services agreement with the noted municipalities upon the Town Attorney approving the said contract; and be it further  
**RESOLVED** that this Resolution become effective immediately and a copy of this resolution be given to the given to the Finance Manager, the Highway Superintendent and a certified copy be given to each of the municipalities listed in the agreement; and be it further  
**RESOLVED**, that the Town Clerk executes this agreement with the Town of Schuyler Falls Highway Superintendent and Municipalities that are listed within the agreement.

**MOTION:** Mr. Jason Bruno  
**SECONDED BY:** Mr. Aubin  
**DISCUSSION:**

| ROLL CALL       | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Martin Perrotte | X   |     |         |        |
| Vernon Bruno    | X   |     |         |        |
| Timmy Aubin     | X   |     |         |        |
| Jason Bruno     | X   |     |         |        |
| Mindy Smith     | X   |     |         |        |

|         |   |
|---------|---|
| CARRIED | X |
| TABLED  |   |

**RESOLUTION# 25-62**  
WHEREAS, Section 104-b of the General Municipal Law (GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not subject to the bidding requirements of the GML Section 102 or any other law, and  
WHEREAS, comments have been solicited from those officers of the town involved with procurement,  
NOW THEREFORE, be it  
RESOLVED, that the Town of Schuyler Falls does hereby adopt the following procurement policies and procedures.

| ROLL CALL       | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Martin Perrotte | X   |     |         |        |
| Vernon Bruno    | X   |     |         |        |
| Timmy Aubin     | X   |     |         |        |
| Jason Bruno     | X   |     |         |        |
| Mindy Smith     | X   |     |         |        |

|         |   |
|---------|---|
| CARRIED | X |
| TABLED  |   |

MOTION: Mrs. Smith  
SECONDED BY: Mr. Jason Bruno  
DISCUSSION: See attached updated Procurement Policy

**RESOLUTION 25-63**  
MOTION BY: Mr. Aubin  
RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the purchase of one Rugby nine-foot 2–3-yard Eliminator LP Dump Body for the Highway 2016 Chevy Silverad one ton truck from Dejana Truck and Utility Equipment in the amount of \$6,763.81.  
SECONDED BY: Mr. Jason Bruno  
DISCUSSION: This product is a Sourcewell product so advertisement for bid is not required.

**RESOLUTION 25-64**  
RESOLVED, that the Town of Schuyler Falls acknowledges and accepts the proposal from Advantage Tennis to perform Basketball Court maintenance in the amount of \$6,100.00

| ROLL CALL       | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Martin Perrotte | X   |     |         |        |
| Vernon Bruno    |     | X   |         |        |
| Timmy Aubin     | X   |     |         |        |
| Jason Bruno     |     | X   |         |        |
| Mindy Smith     | X   |     |         |        |

|         |   |
|---------|---|
| CARRIED | X |
| TABLED  |   |

MOTION: Mr. Aubin  
SECONDED BY: Mr. Perrotte  
DISCUSSION: Total area of one basketball court to receive two coats of SportMaster Acrylic Resurfacer filler coat.  
Total area of one basketball court to receive two coats of SportMaster ColorPlus textured coating. Color to be blue keys and red outside.  
Apply one set of regulation basketball lines with 3-point arcs.

**RESOLUTION 25-64**

**RESOLVED**, that the Town of Schuyler Falls Town Board rescinds resolution 25-50 and approves the appointment of Heather Nadeau to run from 4-16-25 to 09-30-2

| ROLL CALL              | AYE      | NAY | ABSTAIN | ABSENT |
|------------------------|----------|-----|---------|--------|
| <b>Martin Perrotte</b> | <b>X</b> |     |         |        |
| <b>Vernon Bruno</b>    | <b>X</b> |     |         |        |
| <b>Timmy Aubin</b>     | <b>X</b> |     |         |        |
| <b>Jason Bruno</b>     | <b>X</b> |     |         |        |
| <b>Mindy Smith</b>     | <b>X</b> |     |         |        |

|                |          |
|----------------|----------|
| <b>CARRIED</b> | <b>X</b> |
| <b>TABLED</b>  |          |

**MOTION: Mr. Vern Bruno**

**SECONDED BY: Mr. Jason Bruno**

**DISCUSSION: Tern change is a result of a clerical error.**

## CLAIMS

**General Abstract for April: 50,133.20**

**Highway Abstract for April: \$17,404.96**

**Audit Only for April: \$6,390.32**

### Capital Projects Abstract for April: \$47,717.53

**Woods Mills Water for April: \$2,330.45**

**Morrisonville Water for April \$9,587.62**

**Macey Lane Water for April: \$1,332.31**

## Lighting District Abstract for April \$0

## Fire District Abstract for April: \$0

**Ambulance District 1: \$0**

**Payroll Claims: (#202500662-202500634)**

(#202500653-202500658)

**Audit Only:** (#2025004978-202500506)

**At 7:05 PM a motion was made by Mr. Jason Bruno to enter executive session. The motion was seconded by Mr. Perrotte. The board entered executive session to discuss a Recreation Department matter. The board returned from executive session at 7:40**

## PUBLIC FORUM

## NEXT MEETING

|                        |                           |             |
|------------------------|---------------------------|-------------|
| <b>Regular Meeting</b> | <b>Tuesday 06/24/25</b>   | <b>6 PM</b> |
| <b>Work Session</b>    | <b>Wednesday 06/04/25</b> | <b>6 PM</b> |
| <b>Work Session</b>    | <b>Wednesday 06/18/25</b> | <b>6 PM</b> |

**ADJOURNMENT Mr. Jason Bruno made a motion to adjourn, which was seconded by Mr. Vernon Bruno, and was UNANIMOUSLY APPROVED. ADJOURNMENT.**

**Kelsi Russell, Town Clerk**