

TOWN OF SCHUYLER FALLS
TOWN BOARD
REGULAR MEETING APRIL 15, 2025

Supervisor Smith called the Regular Meeting of the Town of Schuyler Falls Town Board to order at 6:00 p.m.

Member	Present	Absent
Jason Bruno	X	
Martin Perrotte	X	
Vernon Bruno	X	
Timmy Aubin	X	
Vic McCasland	X	
Kelsi Russell	X	
Mike Snider	X	
Nick Bracy	X	

PUBLIC RECOGNITION: Ryan Smith, Ed Agnew, Darren Seymour, Jason Rock, Peggy Garner, Ron Cook Jr., Barb Benkwitt, Robert Guynup.

All Board Members were provided with a copy of the Minutes of the Regular Meeting Town Board Regular Meeting on March 25, 2025

Mr. Vernon Bruno made a motion to approve and accept the Minutes as presented; Seconded by Mr. Aubin
AYES: Mr. Perrotte, Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

ADDRESSES: Chloe, Kowalski addressed the board regarding the culvert near her home, not being properly ditched and draining. Discussion took place regarding the matter between Mrs. Kowalski, the board, and the Highway Superintendent. Mrs. Kowalski explained that the culvert does not drain and the water ends up in her front lawn. She also expressed that the drainage issue has caused vehicle damage. Mr. Snider explained how the issue could be best resolved. Mr. Vernon Bruno expressed that Mr. Snider will take another look at the issues and have an answer for Mrs. Kowalski at the next meeting.

COMMUNICATIONS:

Smart meters are being installed.

Morrisonville Water district lead and copper screening will be done on June 2, 2025. Clinton County Health Department will be doing the healthy neighbor’s program throughout the town from April-June. Morrisonville Ambulance has had thirty-three runs this month.

Charter Communications is making some changes to their channel lineup. USDA sent correspondence regarding housing assistance for low-income families.

AYES: Mr. Perrotte, Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

MONTHLY REPORTS

Town Clerk, Supervisor, Codes Enforcement, Woods Mills Water, Morrisonville Water, Macey Lane, Historian, Recreation, Dog Control

Mr. Vernon Bruno made a motion to approve and accept the reports as presented; Seconded by Mr. Aubin

AYES: Mr. Perrotte, Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

RECEIPTS

Tax Collector/\$28,037.11

Town Clerk/\$827.60

Macey Lane Water\$2,621.75

Morrisonville Water/\$14,104.24

Woods Mills Water/\$5,962.83

Judge VanNortwick/\$1,172.00

Judge Smith/\$549.00

Mr. Vernon Bruno made a motion to approve and accept the receipts as presented; Seconded by Mr. Perrotte

AYES: Mr. Perrotte Mr. Vernon Bruno, Mr. Aubin, Mr. Jason Bruno, Mrs. Smith

PLANNING BOARD/ No minutes submitted

ZONING BOARD/ No minutes submitted

DEPARTMENT REPORTS

COUNCILMAN/ Mr. Vernon Bruno inquired about the one-ton highway truck. Mr. Snider expressed that there is a resolution for a new box. Mr. Snider expressed that there is at least a three-week lead time for it. Mr. Vern Bruno expressed concern over the 284 agreement. Brief discussion took place on the matter.

HIGHWAY/ Mr. Snider expressed that the Highway Department is doing a lot of ditching. Mr. Snider expressed his apologies regarding the two subdivisions that were missed as part of his plow route. Street cleaning has begun. Highway has helped with the Pickleball Court.

WATER/ Water project construction will begin soon. Various discussion took place on the matter. Preconstruction meeting for phase two of Morrisonville Water District has taken place. The project will begin April 21, 2025.

SAFETY/CODES/Mr. Guynup expressed that he has answered a few noise complaints. He explained the way that he has found success in addressing these matters. He did also cite the Birchwood Drive Property again. He has been busy issuing building permits.

TOWN CLERK/The town clerk’s office has been busy this month; tax collection is winding down. A handful of handicap permits and dog licenses have been issued. The Town also seems to have had a good month revenue wise.

ASSESSOR/The assessor’s office has been busy filing exemption paperwork. The Board of Assessment Review had vacancies that were difficult to fill.

PLANNING BOARD/The Planning Board has been quiet as there has not been a meeting in a few months.

DOG CONTROL/Supervisor Smith and Dog Control Officer Christon reported that things are running smoothly in his department. Dog control officer Christon has been working with a few individuals regarding the licensing of their dogs.

ATTORNEY/ Nothing to report.

SUPERVISOR/ Supervisor Smith expressed that there is a tire disposal day on May 8, 2025 from 1pm-4pm at the highway garage. The Pickleball Court construction will begin April 21, 2025 as well. Brief discussion took place regarding the Salt Shed. Conversion to a .gov website will occur.

HISTORIAN/ Ms. Benkwitt mentioned that the Schuyler Falls Cemetery on Felton Road has faired well over the winter, however if anyone is interested in helping to clean historical markers to see her next week.

RECREATION/ Recreation Department is not in attendance due to a scheduled game.

UNFINISHED BUSINESS/ None

NEW BUSINESS/ None

RESOLUTIONS

RESOLUTION#25-44

MOTION BY: Mr. Jason Bruno

RESOLVED, that the Twon Board of the Town of Schuyler Falls acknowledges and accepts the resignation of David Amell for the position of MEO Foreman effective 03-05-2025.

SECONDED BY: Mr. Vernon Bruno

DISCUSSION: David Amell will remain in the position of MEO at this time. Mr. Amell’s new rate of pay will be \$25.55 per hour.

ROLL CALL	AYE	NAY	ABSENT
Martin Perrotte	X		
Vernon Bruno	X		
Timmy Aubin	X		
Jason Bruno	X		
Mindy Smith	X		

APPROVED

RESOLUTION# 25-50

MOTION BY: Mr. Vernon Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls appoints Heather Nadeau to the Board of Assessment Review, appointment effective 04-16-2025 and to expire on 09-30-2025

SECONDED BY: Mrs. Smith

DISCUSSION: No discussion took place

ROLL CALL	AYE	NAY
Martin Perrotte	X	
Vernon Bruno	X	
Timmy Aubin	X	
Jason Bruno	X	
Mindy Smith	X	

APPROVED

RESOLUTION 25-51

MOTION BY: Mr. Aubin

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the purchase of one Rugby nine-foot 2–3-yard Eliminator LP Dump Body for the Highway 2016 Chevy Silverad one ton truck from Dejana Truck and Utility Equipment in the amount of \$6,763.81.

SECONDED BY: Mr. Jason Bruno

DISCUSSION: This product is a Sourcewell product so advertisement for bid is not required.

ROLL CALL	AYE	NAY
Martin Perrotte	X	
Vernon Bruno	X	
Timmy Aubin	X	
Jason Bruno	X	
Mindy Smith	X	

APPROVED

RESOLUTION 25-52

MOTION BY: Mr. Vern Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the removal and installation of one Rugby 9 foot 2–3-yard Eliminator LP Dump Body for the Highway 2016 Chevy Silverado 1 ton truck from Peru Welding and Machine in the amount of \$1,800.00

SECONDED BY: Mr. Jason Bruno

DISCUSSION:

ROLL CALL	AYE	NAY
Martin Perrotte	X	
Vernon Bruno	X	
Timmy Aubin	X	
Jason Bruno	X	
Mindy Smith	X	

APPROVED

RESOLUTION 25-53

MOTION BY: Mr. Aubin

RESOLVED, that the Town Board of the Town of Schuyler Falls approves the following General Fund Budget Transfers.

From: A1410.400 Town Clerk Cont. Expense \$291.00

To: A.1410.120 Town Clerk Deputy Town Clerk \$291.00

SWCONDED BY: Mrs. Smith

DISCUSSION: Questions were asked about the deputy budget and how often the deputy will be in the office.

ROLL CALL	AYE	NAY
Martin Perrotte	X	
Vernon Bruno	X	
Timmy Aubin	X	
Jason Bruno	X	
Mindy Smith	X	

APPROVED

RESOLUTION 25-54

MOTION BY: Mrs. Smith

BE IT RESOLVED, that the Town Board of the Town of Schuyler Falls, 30349 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Pay Frequency
Jason Bruno		R13336869	Town Councilperson	1-1-24-12-31-27	6	.89	Monthly
Kelsi Russell		R13130646	Town Clerk/Tax Collector	1-1-24-12-31-27	6	19.62	Bi-Weekly
Philip VanNortwick		R11677883	Town Justice	1-1-24-12-31-27	6	7.20	Bi-Weekly
Robert Guynup		R1164706	Code Enforcement Officer	1-1-25-12-31-25	6	5.98	Monthly
Trevor Finley		R11905113	Town Assessor	1-1-25-9-30-25	6	4.81	Monthly

SECONDED BY: Mr. Aubin

DISCUSSION:

ROLL CALL	AYE	NAY
Martin Perrotte	X	
Vernon Bruno	X	
Timmy Aubin	X	
Jason Bruno	X	
Mindy Smith	X	

APPROVED

RESOLUTION 25-55

MOTION BY: Mr. Aubin

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes Clowney Electrical Services to install a 200 amp underground electrical service and install electrical outlets and interior/exterior lights to the new recreation building at Salmon River Road Park for \$13,025.00

SECONDED BY: Mr. Vern Bruno

DISCUSSION: The funding for this project will come out of the budgeted parks contractual expense.

ROLL CALL	AYE	NAY	ABSTAIN	ABSENT
Martin Perrotte	X			
Vernon Bruno	X			
Timmy Aubin	X			
Jason Bruno	X			
Mindy Smith	X			

APPROVED

RESOLUTION 25-56

MOTION BY: Mr. Vernon Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the contract with Northern Blacktopping to resurface the basketball court at the town hall. The cost for Northern Blacktopping is \$12,006.00. The cost for the asphalt from Jointa Lime is approximately \$7,344.00

SECONDED BY: Mr. Aubin

DISCUSSION: The amount of \$10,000.00 will come out of Recreation Contractual Expense and \$9,350.00 will come out of Parks Contractual Expense

ROLL CALL	AYE	NAY	ABSTAIN	ABSENT
Martin Perrotte	X			
Vernon Bruno	X			
Timmy Aubin	X			
Jason Bruno	X			
Mindy Smith	X			

RESOLUTION 25-57

MOTION BY: Mr. Jason Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes Elk Construction to replace two windows in the Historian’s Office and two windows in the meeting room in the amount of \$5,400

SECONDED BY: Mr. Perrotte

DISCUSSION: Funds for this project will come from the \$10,000 grant the Town received for energy upgrades to the Town Hall recommended by the CEC Energy Study.

ROLL CALL	AYE	NAY	ABSTAIN	ABSENT
Martin Perrotte	X			
Vernon Bruno	X			
Timmy Aubin	X			
Jason Bruno	X			
Mindy Smith	X			

RESOLUTION 25-58

MOTION BY: Mr. Venon Bruno

RESOLVED, that the Town Board of the Town of Schuyler Falls authorizes the contract with Northern Blacktopping to resurface the basketball court at the Town Hall. The cost for Northern Blacktopping is \$12,006.00, The cost for the asphalt from Jointa Lime is approximately \$7,344.00

DISCUSSION: The amount of \$10,000 will come out of Recreation Contractual Expense and \$9,350.00 will come out of Parks Contractual Expense.

ROLL CALL	AYE	NAY	ABSTAIN	ABSENT
Martin Perrotte	X			
Vernon Bruno	X			
Timmy Aubin	X			
Jason Bruno	X			
Mindy Smith	X			

RESOLUTION 25-59

MOTION BY: Mr. Aubin

WHEREAS, A Continuing Education Program by the NYS Unified Court System for Town Justices and Court Clerk’s is scheduled in Niagra Falls on September 14-17 2025, and

WHEREAS Philip VanNortwick, Shirley Smith and Mary Sorrell would like to attend the training

BE IT THEREFORE RESOLVED, that the Town Board authorizes the attendance of said conference and expenses will be chargeable to the general fund as provided for in the 2025 budget.

SECONDED BY: Mrs. Smith

DISCUSSION: Office of Court Administration will reimburse the town for one night hotel accommodations for each room. Cost to the Town would include meals, mileage, and accommodations. This training is not available online.

